Medicaid/CHP
Medical Record Review Standards Tool

Site	Primary Care Provider
Member ID Number	Reviewer

	Standard	Yes	No	Comments
1	Do all pages contain patient identification (ID)?			
2	Are there biographical/ personal data?			
3	Is the author identified on each entry?			
4	Are all entries dated?			
5	Is the record legible?			
6	Is there a completed problem list?			
7	Are allergies and adverse reactions to medications prominently displayed?			
8	Is there an appropriate medical history in the record?			
9	Is there documentation of smoking habits and history of alcohol use or substance abuse (for members > 13 years)?			
10	Is there a record of pertinent history and physical examination?			
11	Are lab and other studies ordered as appropriate?			
12	Are working diagnoses consistent with findings?			
13	Are plans of action/treatment consistent with diagnosis(es)?			
14	Is there a date for return visit or follow-up plan for each encounter?			
15	Have problems from previous visits been addressed?			
16	Is there evidence of appropriate use of consults?			
17	Is there evidence of continuity and coordination of care between primary and specialty providers?			
18	Do consult summaries, lab, and imaging studies reflect primary care provider review?			
19	Does the care appear to be medically appropriate?			
20	Is there a completed immunization record (for member's 10 years and under)?			
21	Are preventive services appropriately used?			
22	Is there evidence of use of the formal **Behavioral Health Screening Tool** to assess the mental health of the member?			